

* Sample *



Personnel Profile - American Baptist Churches

Region/National Unit: Philadelphia Baptist Assn

Availability: OPEN TO MOVE

NAME AND ADDRESS

INGALLS-SMITH, H
151 KORMAN STREET
APT 3
ADAM CITY, PA
15963-0132 UNITED STATES

ABPS ID#: 215B06K00B

Home: 171-168-5162

Work: 717-168-4323

Extension:

Preferred Contact: HOME

E-mail: diane.ingalls-smith@abc-usa.org

PROFESSIONAL INFORMATION

Status: ABC ORDINATION

Year: 1995

Original Denomination: ABC

Ordination Year: 1995

Present ABC Memb: EAST BAPTIST CHURCH ADAM CITY, PA

Member American Baptist Ministers Council: Y

CPE Units: 2.00

Other Professional Organizations:

ACPS NAACP ADAM CITY PASTORS FLLWSHIP

WORK HISTORY

Start	End	Position	Organization Name & Location	Denomination	Descriptor
03/01/2003		PASTOR	EAST BAPTIST CHURCH ADAM CITY, PA	ABC	STABLE URB NEIGHBORHOOD
10/01/2000	03/01/2003	PASTOR	FIRST BAPTIST CHURCH MEDFIELD, IN	ABC	SMALL CITY
09/01/1995	10/01/2000	ASSOC/ASST PASTOR	CALVARY BAPTIST CHURCH MALDEN, MA	ABC	SMALL CITY
09/01/1994	05/01/1995	SEMINARY INTERN	ELM ST BAPTIST CHURCH WOODSIDE, MA	ABC	SMALL CITY
01/01/1990	08/01/1994	SECULAR EMPLOY-CLERICL	OCEAN SIDE BANK & TRUST CO PORTLAND, ME		

MINISTRY SPECIALTIES

1. Not Effective 2. Somewhat Effective 3. Effective 4. Quite Effective 5. Exceptionally Effective 6. No Basis for Judgement

Primary Specialties	** Level Last of Exp. Year						Secondary Specialties	** Level Last of Exp. Year															
	1	2	3	4	5	6		1	2	3	4	5	6										
MULTICULTURAL SENSITIVITY	4	2008			1	1*	1																
PASTORAL CARE	4	2008				1	2*																
PREACHING	4	2008				1	2*																
YOUTH MINISTRY	4	2008					2*																

WORK EXPERIENCE

* Indicates Special Focus

** Level Last of Exp. Year

	** Level	Last	** Level of Experience
	of Exp.	Year	
GOVERNING BOARD OF AN ABC REGION	3	2008	
* SUBURBAN	4	2008	
* CHURCH GROWTH CONSULTANT	2	2003	1. Education Only
PASTORAL COUNSELING	4	2008	
COMPUTER OPERATION	2	2008	2. 1-5 Years Experience
BIBLE STUDY LEADER	4	2008	
PERSONAL EVANGELISM	4	2008	3. 6-10 Years Experience
RAISING CAPITAL \$ FOR LOCAL CHURCH	2	2003	
* SPANISH	4	2008	4. Over 10 Years Experience
MENTORING/EQUIPPING LEADERS	2	2003	
GROUP FACILITATOR	4	2008	
INTEGRATING ACTIVITIES	3	2004	
TEAM EXPERIENCE	3	2008	
MINISTRY WITH THE JOBLESS	3	2008	
SUPPORT GRPS FOR PERSONS IN CRISIS	3	2008	
* WORK WITH INTEGRATED GROUPS	4	2004	
BIBLICAL SERMONS	4	2008	
* EVANGELISTIC SERMONS	4	2008	
RADIO/TV PREACHING	2	2003	
CIVIL RIGHTS/LIBERTIES ISSUES	4	2008	
FOLLOWUP ON VISITORS	4	2008	
USE OF INCLUSIVE LANGUAGE IN WORSHIP	4	2008	

Profile History

Last Change:
08/22/2008

Full Update:
04/10/2007

Generated:
08/22/2008

EDUCATION

* Indicates Accredited School

Degree	School/Location	Verified	Status	Year
DMIN	*PALMER THEOLOGICAL SEMINARY /WYNNEWOOD, PA		PR	2009
MDIV	*ANDOVER NEWTON THEO SCHL /NEWTON CENTRE, MA	Y	CO	1995
BA	*JUDSON COLLEGE /ELGIN, IL	Y	CO	1992

CONTINUING EDUCATION

Date	Subject	CE Units	Organization
05/15/2008	LEADERSHIP DEV	2.0	ALBAN INSTITUTE
04/17/2006	WAIT ON LORD	1.5	MINISTERS COUNCIL
01/26/2004	STRONG IN LORD	2.2	ABC/USA
07/01/2000	SPIRITUAL LIFE	0.7	YOKEFELLOW INSTITUTE
05/01/1997	ALCOHOL/DRUG	0.5	EASTERN BAPT THEO SEM

BENEFITS

All Figures are Considered Negotiable.

Housing Needed for: 4

M&M Retirement: Y

Housing Preference: PARSONAGE OR CASH

Medical Insurance: Y

Vacation Wk: 4

Social Security Offset: Y

Cont. Educ Wk: 3

Writing Your Narrative

The information found in the ABPS Manual on pages 14 and 15 gives some suggestions for writing your narrative. You might want to read them over again. Keep in mind who your target audience is...The Search Committee. Remember, you are introducing yourself to create interest in you and to invite questions for further information.

Consider the following as suggestions only as you write a narrative to best reflect you and your ministry. Try to avoid duplicating information already on the Profile elsewhere.

- † My Faith Journey and Call to Ministry
- † What is unique about me
- † Gifts/skills I bring to ministry
- † My style of leadership
- † My vision/hope for the church
- † My vision/hope for my ministry
- † Family, hobbies, special interests
- † FAX # and/or Web site (use last line of your narrative for this information)

The space provides for a maximum of 3000 characters including spaces and punctuation. The Narrative will be typed into the computer as it is written. If the text goes beyond these dimensions, parts of your Narrative will be missing. Use upper and lower case letters. Do NOT justify the right-hand margin. You may use italics, underlining and bold where appropriate. Consider spacing between paragraphs for easy reading, but remember each space counts as a line.

The Narrative must be computer-generated or typewritten. You may:
 (1) attach a separate sheet of paper including your name and birth date; (2) send a CD or computer disk in Rich Text format; (3) upload your computer generated narrative to our Narrative Update web page at www.nationalministries.org/abps; or (4) email, including name and birth date.

Consider using action words that convey energy and excitement about your ministry. Avoid theological jargon.

Invite two people (one who knows you well and the other, an acquaintance) to read what you have written. The responses may indicate how a Search Committee will respond to your narrative.

WORK STYLE RATINGS

◆ Tends VERY Strongly ■ Definitely Tends ● Somewhat Tends



1. In most situations is quiet and reserved				2*	1	1. In most situations is outgoing	
2. Helps people to figure out things themselves		2*	1			2. Advises people what to do	
3. Shares opinions with others		2*	1			3. Usually withholds personal opinions	
4. In conflict situations likely to take one side			1	1	1*	4. In conflict situation likely to be impartial	
5. Does own organizing	*	2			1	5. Gets others to organize	
6. Prefers to work alone				*	2	1	6. Prefers to work with others
7. Generates ideas		2	1*				7. Adapts ideas
8. Relies on others for sense of direction			1		2*		8. Relies on self for sense of direction
9. Makes use of conflict and confrontation		2	*	1			9. Seeks to avoid conflict and confrontation
10. Encourages others to take initiative		2*	1				10. Gives strong direction to others
11. Takes innovative approaches			3	*			11. Prefers traditional approaches
12. Places much emphasis on ABC national and world mission	1	2*					12. Places little emphasis on ABC national and world mission
13. Prefers to plan ahead	1	2		*			13. Meets each situation as it arises
14. Works best with groups		2*		1			14. Works best with individuals
15. Resists criticism and adverse opinions				*	3		15. Listens to criticism and adverse opinions
16. Drives hard to achieve objectives				2	1*		16. Places feelings of others ahead of goals
17. Is often involved in community affairs		1*	2				17. Is seldom involved in community affairs
18. Emphasizes ABC relationship	2	1*					18. Minimizes ABC relationship
19. Speaks out on controversial issues		1*	2				19. Is silent on controversial issues
20. Feels ethical decisions should be based on absolute standards			1		2*		20. Feels ethical decisions should be made in the light of circumstances

Asterisk (*) ratings represent how the ABPS registrant sees himself/herself in relation to each category. Numbers indicate the responses of the persons asked to evaluate the registrant.

Reference 1 - ABC Reg/Nat Staff

Dr James E McJunkin Jr
 Philadelphia Baptist Assn
 230 S Broad St, Suite #1605
 Philadelphia, PA 19102
 215-790-1011
jemcjunkin@philadelphiabaptist.org

REFERENCES

Reference 2

REV ROBERT GRAHAM
 2106 VALLEY RD
 MILLER, PA
 15831

610-678-2429

Reference 3

REV RICHARD G HARRIS
 NATIONAL MINISTRIES
 PO BOX 851
 VALLEY FORGE, PA
 19482-0851
 800-222-3872

2414

PERSONAL INFORMATION

Birth Date: 02/25/1970

Gender: F

Spouse's Name: MATTHEW

Spouse's Occupation: INFORMATION SPECIALIST/BI-VOC PASTOR

Full Name: H DIANE INGALLS-SMITH

Marital Status: MARRIED

Preferred Title: REV

Total # of Children: 2

Birth Year of oldest: 1994

Birth Year of youngest: 1997

CLERGY COUPLE: SPOUSE'S PROFILE AVAILABLE FROM AREA MINISTER

ID #: 215B06K00B